

Commerce City School System

Quality System Indicators

In fulfillment of the standard, the system:

**Indicators/Evidence Sources**

**SACS Standard 1: Vision and Purpose**

**Georgia School Keys Strand: Planning and Organization**

- [Mission/Vision/Values/Beliefs](#)
- Posted Mission & Vision
- Student/Teacher handbooks
- [Minutes to Board of Education meetings](#)
- [Organizational Chart](#)
- [System Website](#)
- [Professional Learning Guidelines](#)
- [Commerce, Georgia](#)
- Stakeholder Perception Data (hard copy)
- Newsletters-System Mission/Vision (hard copy)
- How time, space, and resources are used
- Student engagement
- Collaboration vertically and horizontally
- Parent Nights
- Open House
- School Council agendas, minutes, etc.
- PTO membership roster
- Data analysis to identify needs of all students-subgroup data, etc.
- Data results identifying gaps
- [Balanced Scorecard/Annual Report](#)
- [System Improvement Plan](#)
- New Employee Orientation
- Grade Level Meetings
- Content Area Meetings
- School Leadership Meetings
- Instructional Leadership Meetings
- [Georgia Department of Education State Report Card](#)
- Individual School Improvement Plans
- School Data Rooms

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In fulfillment of the standard, the system:

**Indicators/Evidence Sources**

**SACS Standard 2: Governance and Leadership**

**Georgia School Keys Strand: Leadership**

- [Online Board Policies](#)
- [Mission/Vision/Values/Beliefs](#)
- [Board meeting agendas](#)
- [Organizational Chart](#)
- Board workshops
- Attendance at board trainings
- Maintains affiliation with [Georgia School Boards Association](#)
- FY 11-12 Budget
- [ELOST](#) (Educational Local Option Sales Tax)
- [Harben and Hartley Law Firm](#)
- Data rooms in each school
- School Councils
- [2009-2012 Technology Plan](#)
- Stakeholder Survey Results (hard copy)
- [Georgia Teacher Observation Instrument](#)
- Site-based professional learning
- [PD 360](#) (online professional development)
- System/School leaders participate in the planning process for the phase out of the [Georgia Performance Standards](#) to the [Common Core Georgia Performance Standards](#)
- Standards/Elements are posted in classrooms
- Written communication from school to stakeholders
- Meeting sign-in sheets, agendas, etc.
- List of committee assignments
- Surveys of teachers, parents, students, administrators, support staff
- GAPSS teacher surveys
- Recognition of student achievement
- Teacher of the Year Program
- Written Pyramid of Interventions
- [Title I Parent/School Compact](#)
- Student Database Management System-Infinite Campus
- State Longitudinal Data System (SLDS)

## Commerce City School System

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In fulfillment of the standard, the system:

#### **Indicators/Evidence Sources**

#### **SACS Standard 3: Teaching and Learning**

#### **Georgia School Keys Strands: Curriculum/Instruction/School Culture**

- Provided [Georgia Performance Standards](#) training and technology training
- Created [Curriculum Maps for Commerce City Schools](#)
- Implementation of standards-based report cards (K-2)
- Posted [Georgia Performance Standards](#) in classrooms
- Developed School Improvement Plans in all schools
- Data rooms in each school
- [Title I Parent/School Compact](#)
- Provided ongoing training for Pyramid of Interventions System Plan (hard copy)
- Implementation of [Balanced Scorecard/Annual Report](#)
- Use of surveys to monitor student engagement
- Increased credit recovery opportunities [APEX](#)
- Encouraged flexible grouping to meet the varied needs of learners
- Analysis of survey data to make appropriate instructional/organizational decisions
- Disaggregate data room information to make instructional decisions
- Formulate system/school improvement plans with test data as key component
- Administration of system-wide surveys to determine needs
- Employ use of graphic organizers, word walls, summarizing strategies to enhance instructional practices
- Support a quality special education program as well as gifted program in schools
- Provide training for teachers in the area of differentiation using PD360
- Instructed students using [Georgia Performance Standards](#)
- Implemented the Pyramid of Interventions/RTI
- Collaborate with the Georgia Youth and Science Technology Center (GYSTC)
- Offer support class for non-English speaking students
- Monitor schedules to ensure that the state required number of instructional minutes are taught daily
- Protect instructional time by reducing announcements, interruptions during school hours
- Evaluate special events or programs for relevance/support of [Georgia Performance Standards](#)
- Provide interventions during the school day to maximize learning for all students
- Schedule transition meetings which allow students from one level to visit and receive information from the next higher level (i.e., elementary to middle)
- Provide graduation coach and counselor at the high school level to improve student success
- Coordinate Career Day events and college tours
- Administer graduation test reviews and SAT Prep course
- Support students not meeting Criterion Referenced Competency Test (CRCT) standards in grades 3, 5, and 8 through summer remediation
- Facilitate mentoring program to identified students-Lindsey's Legacy
- Ongoing review and revision of curriculum
- [Curriculum Maps for Commerce City Schools](#)
- Promote Parent Portal through Infinite Campus as a resource to monitor student progress
- Trained facilitators in the use of the [Georgia Online Assessment](#) (OAS is a web-based program which provides individual student practice for the CRCT)
- System-wide technology support system

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Quality System Indicators

In fulfillment of the standard, the system:

- [Georgia Teacher Observation Instrument](#)
- [Class Keys](#)
- Articulation Agreement with Lanier Technical College (hard copy)
- [Georgia Virtual School](#)
- [Georgia College 411](#) (Career Exploration Tool for Teachers As Advisors in grades 6-12)

Commerce City School System  
Quality System Indicators  
In fulfillment of the standard, the system:

**Indicators/Evidence Sources**

**SACS Standard 4: Documenting and Using Results**

**Georgia School Keys Strand: Assessment**

- [Testing Calendar](#)
- Kindergarten readiness testing
- Pre/Post assessments
- Aptitude testing
- [Alternative assessments](#)
- Engagement surveys
- [State and local writing exams](#)
- [End of Course testing](#) EOCT
- [Criterion-Referenced testing](#) CRCT
- [Criterion-Referenced –Modified testing](#) CRCT-M
- [Georgia High School Graduation Test](#) (GHSGT)
- School-level data rooms
- School Improvement Plans
- [System Improvement Plan](#)
- Pyramid of Interventions System Plan (hard copy)
- System Gifted Policy
- ESOL Placement
- Special education placement
- School Report Cards (hard copy)
- Online Assessment System (OAS)
- Classworks
- Parent portal on Infinite Campus (Student Information System)
- [Local newspaper](#)
- School Councils
- School newsletters
- System website
- [Comparable test data analysis](#)
- [System AYP Reports](#)
- [School AYP Reports](#)
- State Longitudinal Data System (SLDS)
- [Balanced Scorecard/Annual Report](#)
- Standardized test reports
- Individual education plans (IEP)
- [Board of Education Policy JR-Student Records Policy](#)
- [NCLB guidelines](#)
- Student/Staff handbooks
- Benchmark Assessments (Fall/Winter)
- Mock CRCT (Spring)
- Mock Writing (5 & 8)
- Acceleration/Remediation Placement
- Read 180
- USA Test Prep

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Quality System Indicators

In fulfillment of the standard, the system:

- Georgia College 411
- Universal Screeners for RTI
- ITBS/CogAT/Otis-Lennon

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**Indicators/Evidence Sources**

**SACS Standard 5: Resource & Support Systems**

**Georgia School Keys Strands: Planning & Organization; Professional Learning; School Culture**

- [Mission/Vision/Values/Beliefs](#)
- [Professional Learning Guidelines](#)
- New Employee Orientation
- [Personnel Exit Survey](#)
- Mentoring Program through Lindsey's Legacy
- Benefits package
- [Posting of job vacancies](#)
- [Personnel](#) Allotment 2011-2012
- [Hi-Q Report](#)
- [CPI Report](#)
- [2011-2012 Class Size Resolution](#)
- [2011-2012 Equity Plan](#)
- [ETA Data](#)
- [Title I Parent/School Compact](#)
- Title II-A Professional Learning Needs Assessments (hard copy)
- School Improvement Plans
- Re-certification process
- Allotment Sheet
- Annual Budget
- [Textbook Cycle](#)
- Five-Year Facilities Plan
- Five-Year enrollment projections based on historical trends and known variables
- Annual Audit
- Monthly financial reports to the board of education comparing actual to budget for current and prior year to date
- Compliance with Financial Management for Georgia Local Units of Administration System Manual (Georgia LUAS)
- Fixed asset listings continuously updated for additions and deletions
- CPR, First Aid and Automated External Defibrillators (AED) training is offered for personnel
- Automated External Defibrillators (AED) in all schools
- Random drug testing of drivers
- Monitors on exceptional needs buses
- Evacuation drills for buses
- Bus inventory is current
- Safety training and briefings are held throughout the year
- School Emergency Operations Plans (EOP) updated annually
- EOP training conducted at each school during faculty meetings
- School emergency operations plans approved by Georgia Emergency Management Agency (GEMA)
- Work order system/maintenance Request
- Inventory control system
- Transportation post-accident briefings and investigations

## Commerce City School System

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In fulfillment of the standard, the system:

- 21<sup>st</sup> Century Classroom technology implementation
- Surveillance video system at high school facility for use in the event of emergencies as well as a prevention mitigation tool
- Local Wellness Policy
- Two nurses serve the school system
- Health Fair conducted for CHS students
- Health instruction at CPS, CES, CMS, and CHS
- Two full-time School Resource Officers
- Live scan fingerprint system provides timely employment management information
- One psychologist serving school system
- Physical, occupational, and speech therapy services provided
- ESOL instruction provided
- Gifted instruction for those students identified
- Early Intervention Program (EIP) offered in grades K-5 for struggling learners
- Credit recovery offered at the high school through APEX
- Alternative educational settings provided on school campus
- Pyramid of Interventions (RTI) training and implementation in grades K-12
- Bus fleet maintained and serviced on a strict 20-day cycle
- Two-way radio communication on all buses
- Pre-employment fingerprinting and background checks for all drivers
- Annual physicals required for all drivers
- SchoolCast- Automated Communication System
- Hospital homebound services
- Mentors working with at-risk youth
- Parent Nights
- College Visitations
- Newsletters sent home by all schools

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Quality System Indicators

In fulfillment of the standard, the system:

**Indicators/Evidence Sources**

**SACS Standard 6: Stakeholder Communications & Relationships**

**Georgia School Keys Strand: Student, Family, and Community**

- School Council meetings
- Board of Education meetings
- Graduation Coach at Commerce High
- Mentoring Program
- Parent Volunteers
- Student agendas
- System website
- School newsletters
- [Local newspaper](#)
- SchoolCast (automated school to parent communication system)
- System and School Report Card
- [Georgia Department of Education State Report Card](#)
- Student Report Cards
- Parent/teacher conferences
- Teacher notes and/or phone calls
- E-mail
- Parent Portal through Infinite Campus
- Parent meetings & workshops
- Teacher Collaboration Meetings

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In fulfillment of the standard, the system:

**Indicators/Evidence Sources**

**SACS Standard 7: Commitment to Continuous Improvement**

**Georgia School Keys Strand: Planning & Organization**

- [Balanced Scorecard/Annual Report](#)
- [Mission/Vision/Values/Beliefs](#)
- Stakeholder Perception Data (hard copy)
- [System Improvement Plan](#)
- [Georgia School Keys](#)
- School Improvement Plans
- Pyramid of Interventions System Plan (hard copy)
- Leadership Teams for schools/system
- School Council
- Education Special Purpose Local Option Sales Tax [ELOST](#)
- Differentiation training for all teachers
- Instructional innovation with technology
- System website
- [Georgia Department of Education State Report Card](#)
- [State Report Card for Commerce City Schools](#)
- SchoolCast (automated school to parent communication system)
- Infinite Campus
- School Councils
- Newsletters
- [Title I Parent/School Compact](#)
- Student Information System/Parent Portal through Infinite Campus
- Annual personnel reviews
- Professional learning needs assessments
- System Calendar
- [PD 360](#)
- School professional learning communities
- System/school leadership